The Cake Box, Hampton

## Allergen Aware Policy

- We ask customers re. any allergies on first enquiry the prompt is on our enquiry slip for in store bookings and is a specific and required field question on the online cake booking form.
  We also advise customers to advise their guests or child's school about cake ingredients.
- We have a complete list of all ingredients that are used in and on our cakes on our website. These are also put in label form on the top of our cake boxes prior to collection. Cakes with allergens as ingredients or with disclaimers have a prominent advisory label. For multiple small items such as lustres or sprays or food colours which contain no allergens, we have a label that states they have been used on the cake and that a full list of ingredients can be found on the website or requested in hard copy, eg. E-numbers.
- For allergens generally, although we are diligent, we cannot guarantee that our cakes are allergen free as we store allergens on the premises and some of our ingredients may contain traces of allergens from their manufacture see disclaimers.
- Items such as sprinkles have been labelled on the pot itself as an extra step; allergens on the lid and disclaimers on the side.
- New stock items will be checked and added to our listing and labelling system.
- Our Allergen Aaware Policy is displayed on our staff notice board and is part of our staff and work placement induction and update training. It is also available to customers.
- Cakes with an allergen alert are baked and finished first before other cake orders. When working with severe response allergens, we avoid cross contamination by washing all utensils used for allergens together and separate them from other items.
- We have reminders about allergen awareness on display in our kitchen.
- We fill out a medialert form for anyone attending a workshop who has an allergy.
- We ask that staff do not eat nut products prior to coming in to work or to bring in food that contains nuts or other allergens that could cause a severe response.